

POLICY BAZAAR

Policybazaar was founded in 2008 with one objective: bringing transparency in insurance. The founders wanted to reimagine insurance, so they started by simplifying all the information around plans, ending the rampant mis-selling, and preventing policy lapses.

Today, we are India's best & largest online insurance marketplace. Over 9+ million (90 lakh+) individuals have come to us & bought the best insurance plans from the top insurers in the country. We have sold over 19 million policies since inception, and this number is only growing.

Profile Offered:

1. Recruitment Specialist
2. MIS Specialist

Roles and Responsibilities :

1. Recruitment Specialist:
 - Sourcing and reaching out to qualified candidates for current open roles
 - Serving as a go-between for candidates and hiring managers
 - Coordinating the hiring process end-to-end
2. MIS Specialist:
 - Entering candidate data from source documents within time limits
 - Compiling, verifying the accuracy, and sorting information to prepare source data for computer entry
 - Reviewing data for deficiencies or errors, correcting any incompatibilities, and checking output

Stipend: 15k per month

Eligibility (course): All courses

Eligibility (year): All years

Duration: 3 months

Working Hours: Full time (6 days a week)

Mode: Work from Office

Location: Gurgaon